

[Tours & Tickets] Product Creation in Vbooking - Tickets

By To-Supplier Service Team
of System Operations Team



Overview

Tickets Product (in sections)

1. Product List
2. Contract, Category and Language Page
3. Price Info
4. Price Inventory
5. Booking Policy

1. Product List

1.Product List

Definition :A page where you can see the list of all your products ,completed or partially completed

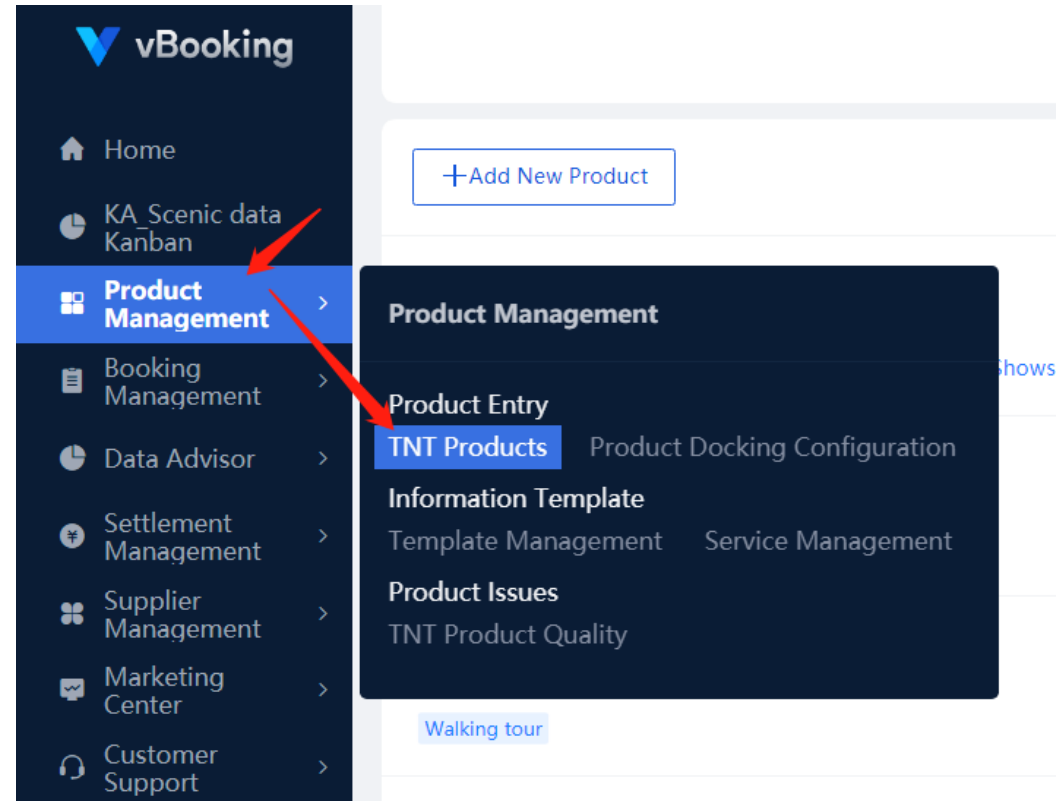
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Pathway:
Vbooking - Product Management - TNT Products

1.Product List

Product Management > Product List > Tours & Tickets Product List

Product/resource ID Please enter	Product/resource name Please enter	Sales status Any	Attraction ID/name
Vendor Please enter	Category All Categories	Product manager Please enter	Product assistant Please enter

[Show More](#)

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Filter Buttons
Search products based on needed criteria

1.Product List

+ Add New Product

Product Relocation

● Approved ID: 33732453
Proprietorship LLC

Currently For Sale

Copy Deactivate
Delete Product
Preview Capability
Comparison
Trip.com
Site Status

Individual attraction/activity ticket

Ferrari World Abu Dhabi Yas Island

Region: Middle & East Africa

Location: Abu Dhabi

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1 Sales status:

Currently For Sale
Not Available for Sale

Notes: 1."Currently For Sale": Activation of Products needed first
2."Not Available for Sale: mouse cursor hovers to see the cause

2 Other Buttons

Copy, Delete, Preview (see in a later slide), Activate/Deactivate, Product
Capability Comparison (see in the next slide), Trip.com Site Status

Attention: After submitting for review , click the "Activate" button for the
product to be listed at Trip.com/Ctrip.com

Product offline

Not Available for Sale ⓘ

1.Product List

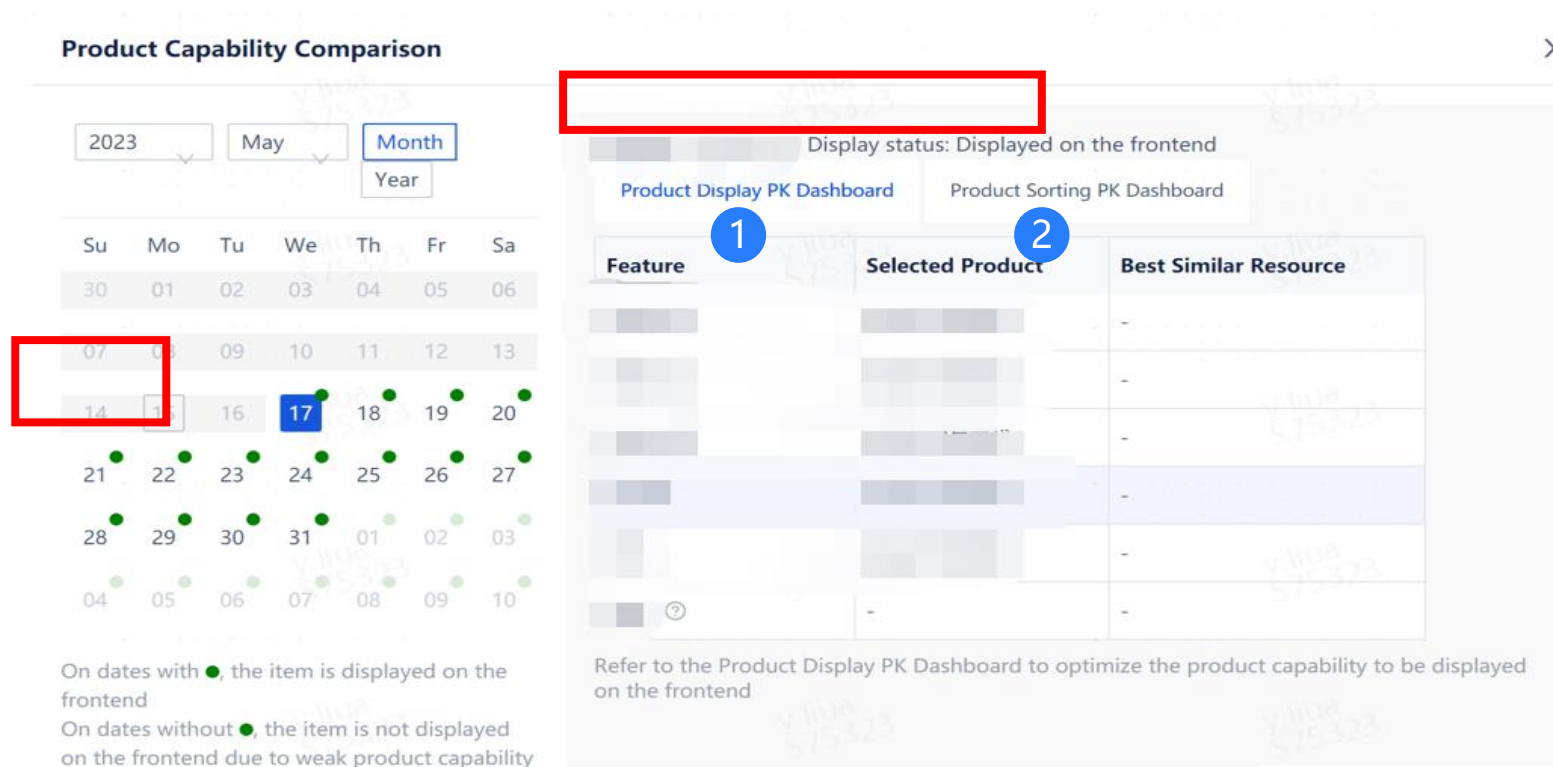
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Product capability comparison dashboard

Shows if Ctrip.com will display the corresponding product on a certain date and relevant factors leading to that.

1 Product Display PK Dashboard

Whether Ctrip will display this product

2 Product Sorting PK Dashboard

Sorting after displayed on Ctrip

1.Product List

STEP 1
Tickets- Product list

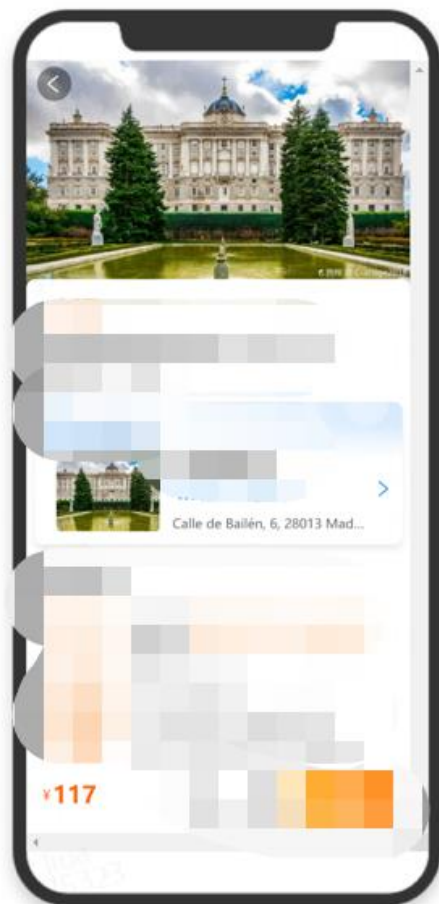
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Preview



Please select an
item:

15:00-16:30

Please select a
site to preview:

ctrip

QR Code for H5 Preview



QR Code for App Preview



Preview

1. Simulated APP page (on the left)
2. Scan QR code to browse H5 (PC) or app page of the product at Ctrip.com (on the right)

2. Contract, Category and Language Page

1、Kickstart the process

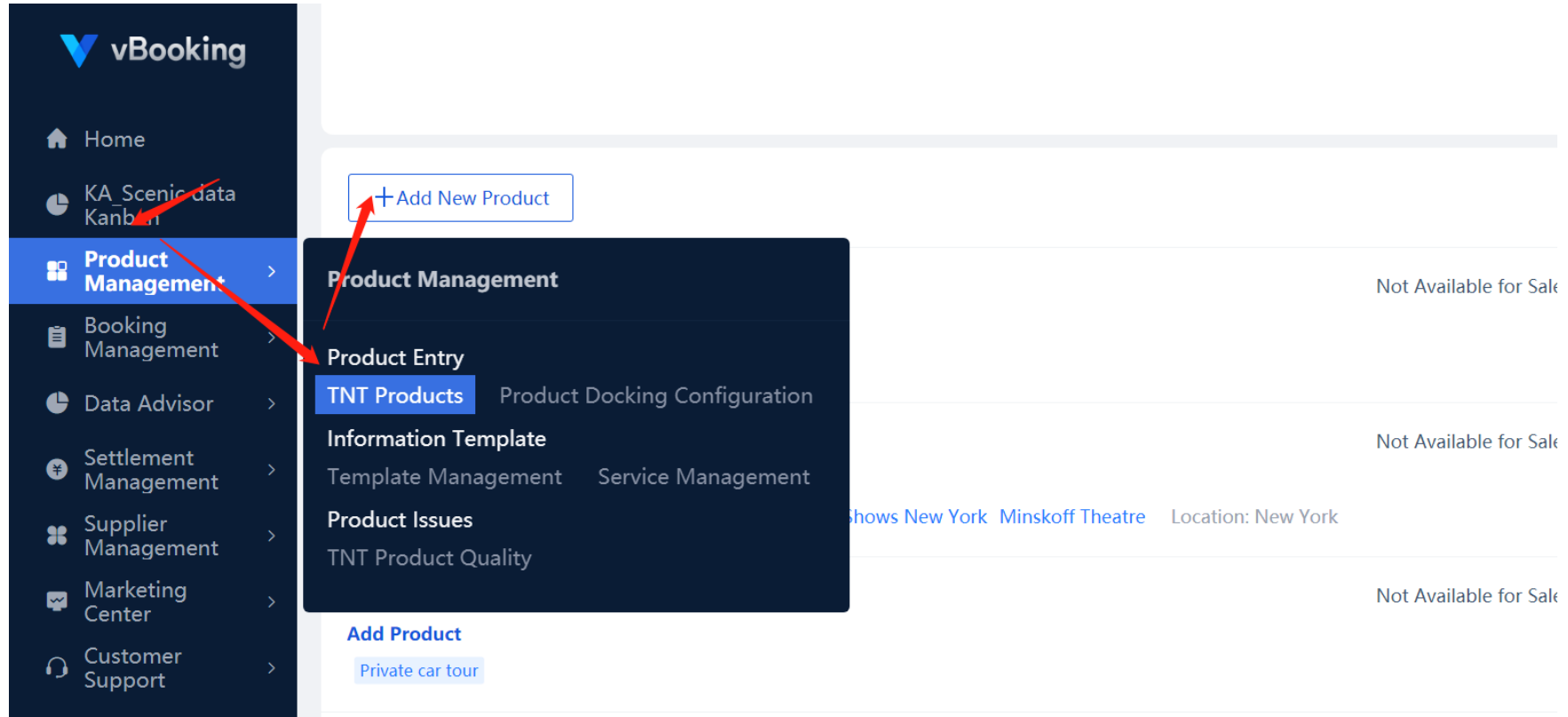
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Steps/Pathways

Vbooking - Product Management - TNT Products - Add New Product

2、Contract, category and Language Page

System will jump to the page below

Add Product

*Select contract

337737-1

*Select category

*Product listing language

☒ Simplified Chinese

☐ Traditional Chinese

☐ English

☐ Korean

☐ Japanese

☐ Thai

Next

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Steps

1. Select an applicable contract
2. Select a product category as you need
3. Select the product listing language as you need.

Note: It is the language you adopt when editing product pages afterwards

4. click Next

3. Product Info

3.Product Info - Basic Info

Attention: All items marked with * cannot be skipped from this page on.

Basic Info

* Product Name: The Lion King Show Ticket Standard Ticket **1**

* Linked ticket type: The Lion King Show Ticket Standard Ticket 

* Platform: ☐ Ctrip ☒ Trip

* Product listing language : English

Select Ticket Type

* Select Attraction: Hong Kong Disneyland (China/Hong Kong) [Attraction Info](#)

* Select Ticket Type:

深港联票

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Hong Kong Disneyland 1-Day... >

Can't find the ticket type you need? [Submit Request](#)

Standard Ticket

Can't find the visitor type you need? [Submit Request](#)

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Steps/Item captions

1.Product Name: It is auto generated by system after selecting a linked ticket type(see below)

Attention: It cannot be changed after the given product is activated. In light of this, please be cautious with naming before activation.

2. Choose linked ticket type

Attention: If there is no ticket type suiting your need, please click Submit Request to apply for a wanted type.(see ②)

3. Platform: Where your product will be sold at

3.Product Info - Basic Info

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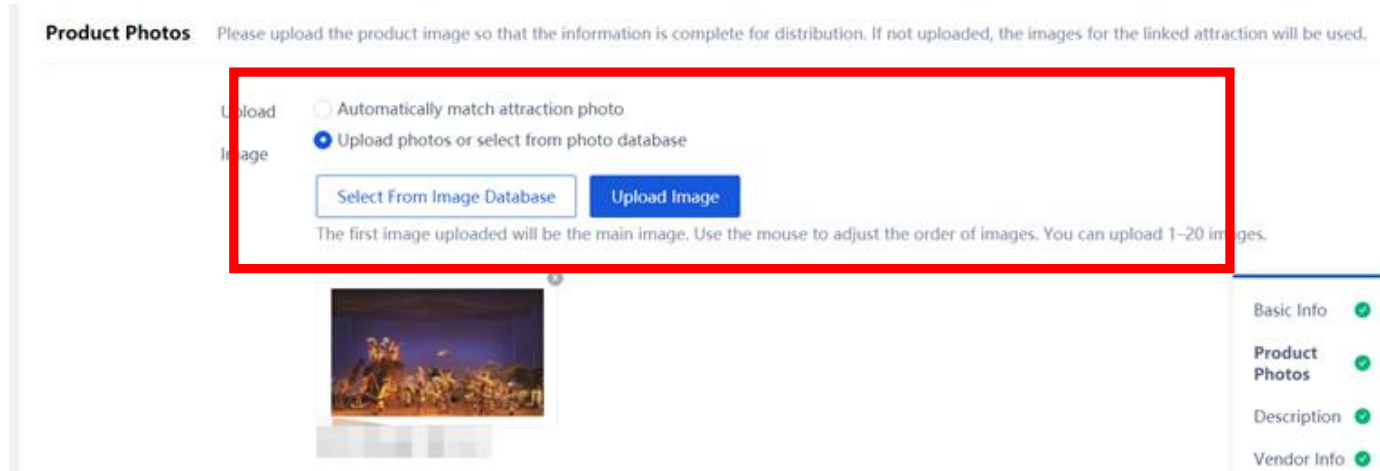
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Product Photos Please upload the product image so that the information is complete for distribution. If not uploaded, the images for the linked attraction will be used.

Upload ☐ Automatically match attraction photo
Image ☒ Upload photos or select from photo database

The first image uploaded will be the main image. Use the mouse to adjust the order of images. You can upload 1-20 images.



5.Product Photos:

Attention: Although it is not a mandatory item. If not uploaded, when you share the link of a product to someone, or check product preview from Product List tab, system will grab and show tourist attraction-matching pictures from database by default.

Option1-Automatically match attraction photo
Select the circle button and it is done for this part.
(See on the right)

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Select Image

Attraction:

Chicago The Musical

Search

Each product can have up to 20 images for the image carousel. You can still add 19 image(s).

纽约百老汇《芝加哥》

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

City:

[View Details >](#)

Cancel

Add

- ## STEP 2
- ### Contract, category and Language Page

- ### STEP 3
- ## Product Info

- ## STEP 4
- ### Price Inventory

- ## STEP 5
- ### Booking Policy

Option2-Upload photos or select from photo database

1)select from image database:

Pathway: type in name of attractions - select a matching entry from drop-down- click search - check boxes of all needed images-Click "add"

3.Product Info - Basic Info

Upload Image

- 1) Recommended image resolution is 1080 x 608 px or higher (min. 700 x 394 px). The aspect ratio must be 16:9. Only jpeg, jpg, and png formats are supported. The image must be less than 4 MB.
- 2) Images must be clear. Third-party logos, links, QR codes, as well as words and watermarks that are unrelated to the product are not permitted.
- 3) Main carousel photos cannot be combined together or include any type of border. The first image cannot include information related to sales or other exaggerated descriptions, including but not limited to promotions, free shipping, percentages off, etc. The second carousel image must be a clean image without any logos or text.

Select Image

1

You can select 18 more photos



3

☐ I understand and agree

Any product images and descriptions you provide must comply with local laws and regulations and not infringe on any copyright laws. We have provided a range of photos for you to use, but if you would prefer to upload your own, please only use those that you own or have permission to use. Before uploading content, it is important that you read and follow the guidelines below:

1. Images and descriptions of products must not reference drugs, pornography, violence, or politically or culturally sensitive issues.
2. Promotional content that may be considered offensive or which makes false claims about products is not allowed.
3. Photos must be authentic and must not have been manipulated using image editing software.

4

Cancel

Upload

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Option2-Upload photos or select from photo database

2)Upload image (upload image from your computer)

Pathway: click "Search Image"-Select pictures from files-agree to consent terms-click "Upload"

Attention 1:Please read the reminders on each tab to avoid possible setbacks.

Attention2:The first image uploaded will be the main image. And you can hold the mouse and adjust the order of images.

3.Product Info - Description

Description

Fee inclusions:

• The Lion King

About this Event

Description: The Lion King

Duration: 2 hours and 30 minutes, including one intermission

Photos: [查看图片\(1张\)](#)

① Information about fee inclusions is obtained from the ticket type details. It is displayed here for reference but cannot be modified. If there is anything missing, please update it in the

"Additional Information" section below. If the information is incorrect, please [Suggest a Correction](#)



additional information

Please give details about the additional fee info that needs to be added

0/200

Important Information:

0/4000

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5、Description

1. Fee Inclusions:

Info involved with the product, which is auto accessed and displayed by system

2、Additional information:

You can add detailed info on expenses covered by the ticket apart from that in inclusions. i.e. Disney Dance Show Fee

3. Important Information:

All kinds of info not covered in 1 and 2 on ticket usage. i.e. Cellphone Prohibited.

Attention: ①Please do not disclose contact information (mobile or landline numbers, WeChat IDs, etc.)here. Or it risks product removal.

②If contact info is a must, please disclose them at Additional information in Booking policy section.

3.Product Info - Vendor Info

Vendor Info

Vendor ID: 6206

Vendor name: [REDACTED]

Vendor's contact: chenylq

Contact number: 17222221111

Contract information: [REDACTED]

* Emergency contact ⓘ:

* 400 Phone: 50575

IM Customer Support: [REDACTED]

Service Hours: MonToFri00:00to23:59

Vendor Info

Vendor ID:	[REDACTED]	ozwl@trip.com	+86 18801739485	-	✎
Vendor name:	JIAQIHU	jiaqihu@trip.com	-	+86 00-15921984490	✎ ✓
Vendor's contact:	[REDACTED]	ticketservice@variarts....	+86 15921984490	-	✎
Contact number:	[REDACTED]	ozwl@ctrip.com	+86 15921984490	-	✎
Contract information:	[REDACTED]	jiaqihu@trip.com	+86 15921984490	-	✎
* Emergency contact ⓘ:	[REDACTED]	shliang@ctrip.com	+86 15921984490	-	✎
		-	-	+86 34064880	✎
		ozwl@ctrip.com	+86 15000602206	-	✎
		-	-	+86 3134064880	✎

Add Contact

* Emergency contact ⓘ: JIAQIHU X ⓘ

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Vendor Info

1.Emergency contact

Select contact you set beforehand in Template Management tab.

It is your personnel members customers or Trip.com operators can reached out to in times of emergency.

2.400 Phone

Hotline customers can contact when browsing through product page at Trip.com/Ctrip.com.

3.Service Hours: Service hours info auto-retrieved from 400 settings by system.

3.Product Info - Online/Offline Control

Online/Offline Control

Online mode: ☐ Manual ☒ Auto

Go online at ... ▼

Start date → End date 

Go online automatically at 00:00  daily

Offline mode: ☐ Manual ☒ Auto

Go offline at ... ▼

Select date 

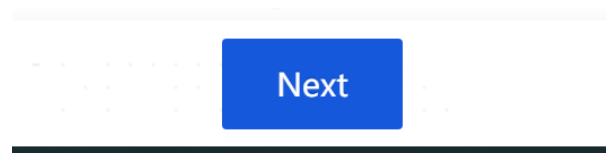
Go offline automatically at 00:00 

Online/Offline Control

1. Default mode: Manual

2. Auto:

You can enable the product to automatically turn online/offline, at a specific time each day from a start date to an end date, or just at a specific point of time once.



Next (at the bottom of the page)

After all the necessary information is set, click "Next" to save and enter the next page

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3.Product Info

Bottom Buttons

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Next

Previous

Save

Save and Submit for Review

Submit



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1

Next: Save info of the given page and go to the next page

2

Previous: Go back one page

3

Save: Save info of the given page

4

Save and submit for review: Save info of the given page and submit all pages for review

5

Submit: submit info of the given page for review

3.Product Info

Two built-in shortcuts

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Product Management > Product List > Edit Activity

Language Site: en-US Preview

Product ID 52805153 Not Available for Sale Offline

Product type: Tickets - Performance/Event Tickets Product Name: The Lion King Show Ticket Standard Ticket

Activity Verification: Approved

Product Info Price Inventory Booking Policy

Basic Info

- * Product Name: The Lion King Show Ticket Standard Ticket
- * Linked ticket type: The Lion King Show Ticket Standard Ticket
The linked ticket type cannot be modified once it is online
- * Platform: ☐ Ctrip ☒ Trip
- * Product listing language 🌐: English

Product Photos Please upload the product image so that the information is complete for distribution. If not uploaded, the images for the linked attraction will be used.

Upload ☐ Automatically match attraction photo ☒ Upload photos or select from photo database

Image

Save Submit

1 Click here to copy Product ID

2 Navigation bar of Subheadings

1. It includes sub sections, like product photos
2. Color changes when clicking "Submit"
 - White :info not saved
 - Green :audit passed
 - Red: faulty info contained

3. You can click a given subheading on the bar to go to the corresponding area instantly

4. Price Inventory

4. Price Inventory - Booking Mode

Product Info Price Inventory Booking Policy Advanced Settings

1

Booking Mode

☒ Specific date of use required

When booking, the user must select the date of use

Applicable to the following scenario(s)

☐ Specific date of use not required

When booking, the user does not need to select the date of use

Applicable to the following scenario(s)

ⓘ Modifications are not allowed after the first submission for audit

1

Booking Mode

1. Specific date of use required

If tickets need to be used on a specific date or in a time frame where prices differ on different days

2. Specific date of use not required

If tickets need to be used in a time frame where prices stay the same on different days

Attention : Modifications are not allowed after the first submission for audit

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4.Price Inventory - Package Settings

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Package Settings



Single Package

No need to manage sales properties



Multiple Packages

Sales properties must be managed



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STEP 4
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STEP 5
Booking Policy

Single/Multiple Package

Based on when the product is sold in one/multiple form (s) , and therefore carries one/multiple attribute (s).

Attention: This panel is shown for just some types of products; if it is not showing, it signifies the given product is in multiple package form by default.

4.Price Inventory - Package Settings

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Package Settings

Select Sales Attributes * Cannot exceed 220 group of sales properties

Timeslots *

☐ 10:00-10:45场 ☐ Not translated ☐ 13:00-13:45场 ☐ Not translated ☐ 15:00-15:45场 ☐ Not translated

If no translation is provided, this activity cannot go on sale. Please go to [Megrez](#) to translate.

Seating *

☐ 观众席 ☐ 贵宾席 ☐ Not translated ☐ 普通席 ☐ 嘉宾席

If no translation is provided, this activity cannot go on sale. Please go to [Megrez](#) to translate.

Time

After entering, click "Add" or press th... 0/500 + Add

Booking Availability

☐ ① ☐ ②

To correct/report new sales property, select [request one](#)

Select Sales Attributes

1.Definition: Diversify your products into different forms for sale
i.e. Morning tickers vs night tickets

Steps:

- 1.check off wanted time slots
- 2.check off wanted seating areas-
- 3.add wanted dates if needed
- 4.select booking availability mode

Note:

availability mode:

- ①Sold only on the date of use
- ②Sold on multiple days

4. Price Inventory - Package Settings

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Time See Related Image 1

Jan 2nd 7/500 + Add

Jan 1st X You can drag the sales properties to change the sorting Got It

Time See Related Image 2

Jan 2nd 7/500 + Add

Jan 1st X You can drag the sales properties to change the sorting Got It

If no translation is provided, this activity cannot go on sale. Please contact y

Time See Related Image

Jan 2nd 7/500 + Add

Jan 1st X You can drag the sales properties to change the sorting Got It

Booking Availability See Related Image

☐ 仅当日可售 ☒ 非当日可售

To correct/report new sales property, select request one 3

Seating *

☐ 观众席 ☐ 贵宾席 Not translated ☐ 普通席 ☐ 嘉宾席 4

If no translation is provided, this activity cannot go on sale. Please go to Megrez to translate.

Notes and tips:

1.For step 3 (add wanted dates if needed) in the last slide, type in a date and click "add" / press "Enter" key. Rinse and repeat if needed.

2.Put cursor at time attributes to edit/delete

3.apply for new attributes if needed.

4.Not translated: go to Megrez to translate

4. Price Inventory - Package Settings

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The screenshot shows the 'Package Settings' interface. At the top, there is a 'Timeslots' dropdown menu with a red arrow pointing to it labeled '1'. To the right of the dropdown is a red-bordered box containing the text 'Set Multiple as Valid | Set Multiple as Invalid'. Below this, there is a table with columns for 'Tier', 'Status', 'Valid', and 'Edit Package Info'. The table has six rows: 'Tier 1', 'Tier 2', 'Tier 3', 'Tier 4', 'Tier 5', and 'Tier 6'. A red box highlights the 'Tier' column. A red arrow points to the 'Valid' toggle for 'Tier 1' labeled '2'. A red arrow points to the 'Status' for 'Tier 2' labeled '3'. A red arrow points to the 'Edit Package Info' link for 'Tier 6' labeled '4'.

Tier	Status	Valid	Edit Package Info
Tier 1	Not Updated	Valid	Edit Package Info
Tier 2	Not Updated	Valid	Edit Package Info
Tier 3	Not Updated	Valid	Edit Package Info
Tier 4	Not Updated	Valid	Edit Package Info
Tier 5	Not Updated	Valid	Edit Package Info
Tier 6	Not Updated	Valid	Edit Package Info

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Package setting Panel

1. Choose the target packages for setting multiple as valid/invalid

2. Switch on/off Valid toggle button to activate/deactivate packages for further settings

3. Updated and Not Updated: indicates whether you need to edit package info

4. Edit Package Info : click to complete required info of packages

4. Price Inventory - Package Settings

Edit Package Info(19:00-Rear Mezzani

X

1

Supplier ID ⓘ:

0/100

Advance booking time ⓘ:

2

☒ Travelers do not need to book in advance, and once completed, bookings can be used immediately

☐ Bookings can be used from 0 hour(s) and 0 min(s) after the booking is successful.

☐ Activities must be booked before 0 23:59 days before the day of travel.

☐ Activities must be booked before 0 23:59 days before the day of travel. Bookings can be used from 0 hour(s) and 0 min(s) after the booking is successful.

3

Important notes about

Trip.com's processing:

0/8000

* Basic information has already been set in the product configuration. Resource info cannot overlap with the basic information.

4

Save and Copy to Clipboard

Save and Update Price Inventory

Save

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Edit Package Info (in steps)

1. Supplier ID: only for internal use and filling not mandated

2. Advance booking time: choose and edit as needed

Attention: Make sure there is no conflict of time between attraction opening hours and booking time you set here

3. Important notes about processing: Not displayed to customers/Structured

4. Save package info:

1) Save and Update Price Inventory: It saves package settings and jump to price stock setting part

2) Save: It saves package settings only.

4.Price Inventory - Price inventory

Product Info Price Inventory Booking Policy Activity Verification: ● Incomplete

1 Tier 1 X

Set Price/Stock On/Off Set Currency More

2

Set Sales Period

Share Stock

View Shared Stock

Apply for market price

Special Daily Booking Price

Resource ID- 51973015 Tier 1 - 成人票

On/off

Walk-in Price(Not set yet)

Selling PriceCNY/Base PriceCNY

Stock Mode

2023 year(s) Jun

Tue Wed Thu Fri Sat

30 31 1 2 3

4 5 6 7 8 9 10

Resource ID- 51973015 Tier 1 - 成人票

On/off

Walk-in Price(Not set yet)

Selling PriceCNY/Base PriceCNY

Stock Mode

Edit Price/Inventory

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- 1 **Select Packages**
Select wanted packages or all packages
to set prices and stock

Tier 1 X

☐ Select all

☒ Tier 1

☐ Tier 2

☐ Tier 3

☐ Tier 4

☐ Tier 5

☐ Tier 6

☐ Tier 0

- 2 **Action items**
1. Set Price/Stock (see in the next slide)
 2. On/Off: for activating/deactivating dates of sale in batches. (see in later slides)
 3. Set Currency (see in later slides)
 4. More: such as set Sales Period

4. Price Inventory - Package Settings

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Set Price/Stock: Set same price and stock for one date/multiple dates of sale together

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1 Select package
Select wanted packages or all
packages to set prices and stock

The screenshot shows the 'Set Price/Stock' window. At the top, there's a title bar with a close button. Below it, a dropdown menu labeled 'Select package *' is set to 'Selected Sales Property (1/7)', with a blue circle '1' above it. Underneath, 'Select time period *' has two radio buttons: 'Set by Week' (selected) and 'Set by Date', with a blue circle '2' above the latter. Below these are date pickers for 'Start date' and 'End date'. A row of checkboxes follows: 'Everyday', 'Every Sunday', 'Every Monday', 'Every Tuesday', 'Every Wednesday', 'Every Thursday', 'Every Friday', and 'Every Saturday'. At the bottom, another dropdown menu labeled 'Selected Sales Property (1/7)' is shown, with a list of options: 'Select all', 'Tier 1' (checked), 'Tier 2', 'Tier 3', 'Tier 4', 'Tier 5', 'Tier 6', and 'Tier 0'. A blue circle '2' is placed to the right of this dropdown.

2 Select time period
1)By week: choose set
days every week in a
set time frame

2)By date :choose
individual dates

4. Price Inventory - Package Settings

Edit price stock*

Sales Property	Resource	Selling Price	Base Price	Stock Mode	Stock Quantity	Stock Quantity Alert
Tier 1	成人票	Selling Price	Base Price	Please select v	Cannot be set	Not required

Cancel Save

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3 Edit price stock for chosen packages

- 1.selling price: price shown on Trip.com or ctrip.com
- 2.Base Price: equals your actual profit
- 3.Stock mode:
 - 1)Unlimited Stock
 - 2)Day stock and Total stock
- 4.Stock Quantity Alert (ticket number initiating an alert from system)

4 Click save to wrap this part up

Stock Mode

Switch

Unlimited Stock

Daily Stock

Total stock

4. Price Inventory - Package Settings

Set On/Off: Set activation/deactivation of selling mode for one date/multiple dates of sale together

On/Off Only used to set the date of the price stock ×

Select package * 1

Select operation type * ☒ Open sales ☐ Close sales 2

Select time period * ☒ Set by Week ☐ Set by Date 3

→

☐ Everyday ☐ Every Sunday ☐ Every Monday ☐ Every Tuesday ☐ Every Wednesday ☐ Every Thursday
☐ Every Friday ☐ Every Saturday

Cancel Save 4

STEP 1
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STEP 5
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1 Select package
Select wanted packages or all packages to set on/off mode

2 Select operation type
Open sales: activate selling mode
Close sales: deactivate selling mode

3 Select time period
1) By week: choose set days every week in a set time frame
2) By date :choose individual dates

4 Save
Click save to wrap this part up

4. Price Inventory - Package Settings

Set Currency

Set Currency 1 X

Select package * Selected Sales Property (2/7) 2

Sales Property	Resource	Walk-in Price ②	Base Price Settings	Selling Price Settings
Tier 1	成人票		CNY	CNY
Tier 2	成人票		CNY	CNY

Cancel Save 3

STEP 1
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Booking Policy

1 Select package
Select wanted packages
or all packages to set
currency for sale

Selected Sales Property (1/7)

- ☐ Select all
- ☒ Tier 1
- ☐ Tier 2
- ☐ Tier 3
- ☐ Tier 4
- ☐ Tier 5
- ☐ Tier 6

**2 Set Currency for base
price and selling price
separately**

**3 Click save to wrap
this part up**

4. Price Inventory - Package Settings

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Booking Policy

vBooking

Product Info Price Inventory Booking Policy

Activity Verification: ● Not submitted

19:00-Rear Mezzanine X

Set Price/Stock On/Off Set Currency More ▾

« 2023 year(s) Jul »

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Selling PriceCNY/Base...	500/450	500/450	500/450	500/450	500/450	500/450	500/450
Unlimited Stock	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited

9 10 11 12 13 14

Resource ID- 52805796 19:00-Rear Mezzanine - 不限人群

On/off	☒	☒	☒ ①	☒	☒	☒	☒
Walk-in Price(Not set yet)	--	--	--	--	--	--	--
Selling PriceCNY/Base...	500/450	500/450	500/450	500/450	500/450	500/450	500/450
Unlimited Stock	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited

16 17 18 19 20 21 22

Resource ID- 52805796 19:00-Rear Mezzanine - 不限人群

On/off	☒	☒	☒	☒	☒	☒	☒
Walk-in Price(Not set yet)	--	--	--	--	--	--	--
Selling PriceCNY/Base...	500/450	500/450	500/450	500/450	500/450	500/450	500/450
Unlimited Stock	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited	Unlimited/Unlimited

Save Submit

Booking Mode ☒
Package Settings ☒
Price inventory ☒

1.You can check or turn on/off sale mode or set price and stock, both individually for a certain package on a certain date (e.g. 11th June) at position ① and position ② respectively.

2.Finally, click submit at bottom to finalize Price Inventory Setting.

4.Price Inventory

Bottom Buttons

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Next

Previous

Save

Save and Submit for Review

Submit



STEP 1
Tickets- Product list



STEP 2
Contract, category
and Language Page



STEP 3
Product Info



STEP 4
Price Inventory



STEP 5
Booking Policy

1

Next: Save info of the given page and go to the next page

2

Previous: Go back one page

3

Save: Save info of the given page

4

Save and submit for review: Save info of the given page and submit all pages for review

5

Submit: submit info of the given page for review

4. Price Inventory

Two built-in shortcuts

Product Info Price Inventory Booking Policy Activity Verification: ● Not submitted

Edit price stock

19:00-Rear Mezzanine X

Set Price/Stock On/Off Set Currency More ▾

2023 year(s) Jul

	Sun	Mon	Tue	Wed	Thu	Fri	Sa
	25	26	27	28	29	30	31
Resource ID- 52805796 19:00-Rear Mezzanine - 不限人群							
On/off							
Walk-in Price(Not set yet) ?							
Selling PriceCNY/Base...							
Unlimited Stock							

2 3 4 5 6 7 8

Resource ID- 52805796 19:00-Rear Mezzanine - 不限人群							
On/off	On	On	On	Off	Off	On	On
Walk-in Price(Not set yet) ?							

Save Submit

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Navigation bar of Subheadings

1. It includes sub sections, like Booking Mode
2. Color changes when clicking "Submit"
 - White :info not saved
 - Green :audit passed
 - Red : faulty info contained
3. You can click a given subheading on the bar to go to the corresponding area instantly

5. Booking Policy

5.Booking Policy - Traveler Information

Personnel Information According to the statistics, the more information users filled out when booking, the lower the conversion rate is. Please select carefully.

1 * Contact information: ☒ Contact mobile number ⓘ ☒ Email

2 * Traveler information required: ☐ Traveler information not required (recommended) ☒ Only one traveler's information is required
☐ Information must be filled out for all travelers (please select carefully)

3 * Tourist information: ☐ No documents required ☐ ID required ☐ Valid documents required ☒ Custom dates

Basic information: Chinese/English name

Basic Information

☐ Chinese name ☒ English name ☐ English/Chinese name ☐ Country/Region ☐ Gender ☐ Date of birth ☐ ID expiration date

☐ ID issue date ☐ Traveler mobile no.

ID Type Multiple choice is considered as optional

☐ Mainland Chinese ID Card ☐ Passport ☐ Entry-Exit Permit for Hong Kong and Macau ☐ Taiwan Travel Permit for Mainland Residents

☐ Driver's license ☐ Mainland Travel Permit for Taiwan Residents ☐ Mainland Travel Permit for Hong Kong and Macau Residents

☐ Military Officer Certificate ☐ PRC Foreign Permanent Resident ID Card ☐ Student ID card

☐ Residence Permit for Hong Kong, Macau, and Taiwan Residents

Personnel Information

1 Contact Information: Contact mobile number of customer is pre-selected and irreversible. Email address is optional.

2 3 Traveler info required & Tourist Information: select as needed.

A reminder: Data suggests that the more info required of a customer, the less the chance they will place an order. In that regard, please take that selection with caution.

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5.Booking Policy - Traveler Information

The screenshot displays a booking policy configuration page. At the top, a blue circle with the number '4' is next to the text '* Amount of people: 1 Per person'. Below this, another blue circle with the number '5' is next to the text 'Additional booking information: + Add Booking Info'. A dropdown menu is open, showing a list of options: 'Pick-Up Point', 'Drop-Off Point', 'Meeting Point', 'Timeslot', 'Dining Time', 'Service Language', 'Meeting Time', 'Departure Time', and 'Departure Point'. The 'Pick-Up Point' option is highlighted. In the background, there is a 'Prepay' section with radio buttons for 'Yes' and 'No', where 'No' is selected. There is also a red error message 'Error in purchase restric'.

✓ STEP 1
Tickets- Product list

✓ STEP 2
Contract, category
and Language Page

✓ STEP 3
Product Info

✓ STEP 4
Price Inventory

✓ STEP 5
Booking Policy

4 Amount of people: depends on how many set of contact info you ask of customers

5 Additional booking info: i.e. Pick-up spot ,number of infants , etc. Please set it up as needed.

5.Booking Policy - Booking restrictions

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Booking Policy

Booking Restrictions

Additional group information:

Limited quantity: ☒ Yes ☐ No

☐ Apply to all platforms

* Purchase
limitations:

Restrict bookings
by

Restricted on

Duration

Quantity

Operatio
n

Please select

Date of use

1
day(s)

1
qu... ▾

Add

Please select a restriction

Customer group restriction

1.if "yes" is chosen, you can set limits on tickets purchasing from multiple aspects.

Note: all platform means online and on-site sales channels

2. "No" can be chosen when needful

5.Booking Policy - Booking restrictions

1

Amount available: Minimum of 1, maximum of 99 can be purchased

One open-ended validity product per booking

2 Purchase method ⓘ: ☒ Can be booked separately ☐ Must be booked separately

Booking payment confirmation time: After the user submit the booking, payment must be successful within 10 minutes, otherwise the booking will be canceled

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STEP 3
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STEP 5
Booking Policy

1 Set the range of tickets
quantity buyable per order
Note: Limits are 1-99.

2 **Purchase method**
1) must be booked separately: One single booking
cannot have multiple age groups in it.

2) Can be booked separately: One single booking
can have multiple age groups in it.

5.Booking Policy - Validity Period

Product Info Price Inventory Booking Policy

Validity Period

1 * Validity: ☒ Valid within year(s) from the booking date
☐ Specific validity period →
☐ Indefinitely

2 Date limits: ☒ No date limit ☐ Applicable dates ☐ Unavailable dates

3 * Limit for number of usage ☒ Can be used an unlimited number of times ☐ Usage limited to time(s)

4 Validity rules preview: Valid for use within 1 year(s) after booking
Can be used an unlimited number of times

STEP 1
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Booking Policy

1 2

Validity and Date limits

1.Booking mode: Set and check boxes as needed.

Note: You can combine these two sub-sections (Validity and Date limits) together to determine the validity period (can be inconsecutive)

3

Limit for number of usage times

Set it up as needed.

4

Validity rules preview :

Trip.com/Ctrip.com preview can be seen here for your convenience,.

5.Booking Policy - How to Use

Instructions

1

Reservation required: ☒ Yes ☐ No

* Advance reservation time: day(s) hour(s)

(Please do not disclose contact information (mobile or landline numbers, WeChat IDs, etc.) in the usage method, otherwise the product will be taken offline. If you need to disclose the contact information, please enter it in the booking rules or post-booking travel reminder module.)

2

Reservation information:

1、请在对应的Tier0-6的日期范围内使用，访问Disneyticketcalendar.com。
2、下单前请务必前往disneytraveltradeinfo.com/dlrcalendar查询景区库存情况，在确认有库存后进行下单。

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Booking Policy

1

Reservation required

If a customer has to book a ticket before usage, please select yes and set up the Advance reservation time.

Note: For example, if it is set "1 days 11 hours", a customer has to reserve a ticket no later than a day and 11 hours before the time of usage.

2

Reservation Information:

Info you need to inform customers of when booking.

Note: Please do not disclose contact information (mobile or landline numbers, WeChat IDs, etc.) in the usage method, otherwise the product will be taken offline. If you need to disclose the contact information, please enter it in the booking rules or post-booking travel reminder module.)

5.Booking Policy - How to Use

3

* Redemption voucher ⓘ: You need to present Name Provided When Booking+Mainland Chinese ID Card+Electronic admission voucher Redeem

☒ Electronic admission voucher ☒ Mainland Chinese ID Card ☐ Trip.com Booking Number ☐ Contact Mobile Number ☒ Name Provided When Booking [Select A](#)

4

Voucher sample: [Link Photo](#)

✓

STEP 1
Tickets- Product list

✓

STEP 2
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✓

STEP 3
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✓

STEP 4
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✓

STEP 5
Booking Policy

3

Redemption voucher

Choose types of proof for a customer to enter the attraction.

4

Voucher sample: upload samples of proof for customers to refer to.

5.Booking Policy - How to Use

* Exchange method: ☒ Verify and use ☐ Collect and use tickets ☐ Meet before using

5

The Lion King

Admission/usage place1: [Link Locations \(1\)](#) [Link Photos](#)

* Admission/usage address: 0/100

* Admission/usage time: - 14/30

Attraction admission times: 10:00 ~ 20:00, 1/1-12/31 Monday-Saturday [Use This Time](#) | [More](#)

[+ Add Admission/Usage Time](#)

[+ Add](#)

Additional information: 0/400

6

5

Exchange method:

- 1)Verify and use: Verify the proof of an order and begin the tour
- 2)Collect and use tickets: Collect a ticket somewhere and begin the tour
- 3)Meet before using: Gather up somewhere and begin the tour.

6

Additional information: Other info you want to display to customers via SMS or Trip/Ctrip.com page about "instruction" part

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5.Booking Policy - Booking Processing

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Booking Policy

Booking Processing

1 * How to confirm bookings: ☒ VBK confirmation ⓘ ☐ System docking ⓘ

2 * VBK confirmation method: ☒ Manual ☐ Auto

1 How to confirm bookings

1)VBK confirmation

2)System docking

Note: Please select as needed. To learn more info on the abovementioned two options, move the cursor over question marks next to them.

2 Vbk confirmation method:

Note: If auto mode is selected, new bookings will be automatically handled by the system. As a new booking may be accepted by system with inadequate stock, thus causing possible complaints from customers, please keep your stock in check regularly.

5.Booking Policy - Booking Processing

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* Booking confirmed within: hour(s) within working hours (max.)+ Add

Allow pre-ticketing: ☐ Yes ☒ No

Can only be selected if it's possible to use or pick up the product in advance. Please select carefully.

3 Refund confirmed within: ☒ 8 hours ☐ 16 hours ☐ 24 hours

4 Booking Notice: ☐ New Booking ☐ Refund Notice

5 * New booking contact person ⓘ:

Booking cancellation contact person ⓘ: ☒ Consistent with the contact information of the new booking

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3 **Refund confirmed within**
Confirmation period after a refund request is sent by customer. If it is missed, refund will be processed automatically.

4 **Booking Notice**
Push notifications sent to the supplier when new booking or refunding is done by SMS/email.

5 **New booking/Booking cancellation Contact Person**
Contacts who notifications of new booking or refunding will be sent to.

Note: It needs to be created in the template section first to be chosen here.

Path: **Product management-Template management**

5.Booking Policy - Booking Processing

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Booking Policy

* Vendor's working hours ⓘ: **Beijing** [Edit](#) | [Switch Template](#)

1

Working hours:	9:00-18:00 UTC+08:00
Weekly working time:	Sun,Mon,Tue,Wed,Thu,Fri,Sat
Working on a public holiday?:	Chinese public holidays Yes

1 Vendor's working hours

1. It is the time slot when an order handler handles orders
- 2.Can be edited and templates can be created and selected

Note: Path to find Template creation page:
Product management-Template management

5.Booking Policy - Booking Processing

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2 * Voucher sent by: ☐ Sent by supplier ☒ Sent by Trip.com

* Voucher upload method: ☒ Upload by vendor ☐ Upload automatically ☐ Ctrip code

* Voucher sent by: ☐ Sent by supplier ☒ Sent by Trip.com

* Voucher upload method: ☐ Upload by vendor ☐ Upload automatically ☒ Ctrip code

* Code Type: ☒ 1 code per resource ☐ 1 code per item

2 Voucher sent by

Permit document for being admitted to the attraction can be generated by a supplier or Trip.com. Please select as needed.

1.When Sent by Trip.com is selected, three sub-options can be chosen as needed.

Note: Proof/voucher is uploaded in the order details page after a customer places an order.

2、 When “Ctrip code” is chosen, there are two cases.

①1 code per resource: Each sales attribute (seen in price inventory page)in a single order is paired with one code.

e.g. Two children and one adult in an order, two codes will be generated.

②1 code per item: Each customer in a single order is paired with one code.

E.g. Two children and one adult in an order, three codes will be generated.

5.Booking Policy - Booking Processing

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3 Post-booking Travel Notices:

1. If the product must be booked in advance or batches of customers are able to contact the emergency contact as per the usage method, the supplier's contact number must be disclosed. 2. Entered information cannot be the same as that entered in the usage method section.

0/7000

4 Important notes about Trip.com's
processing:

0/8000

3 Post-booking Travel Notices

1. Customers can see it on the order details page
2. If tickets need to be reserved and need liaison info, or a emergency contact is to be shown here, only contact info of your staff member can be displayed here.

4 Important notes about processing

Not displayed to customers and can be ignored.

5.Booking Policy - Change & Cancellation Policy

Change & Cancellation Policy

1

* Cancellation type: ☐ Anytime cancellation ☒ Cancellation in according to rules ☐ Non-refundable ☐ Custom rules

* Cancellation policies and fees:

	Cancellation Time (Local Time ⓘ)	Cancellation fee	
User Cancellation Date	Before day of use ▼	Fees 20 % ▼	+Add
User Cancellation Time ⓘ	1 day(s) 22:00 ⌚		
Cancellations made 1 day(s) after 22:00 Before day of use		Fees 80 % ▼	

Notice:
1.Fees will be subject to the cancellation rules at the time of booking
2.Fees will be calculated as a percentage of the booking cost. Please enter a whole number greater than or equal to 0. The total fee cannot exceed

Save Submit

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1 Cancellation type

Cancellation in according to rules:

e.g. if you set it up as the above picture shows ,it means :

If the day of usage is Jun. 2nd and an order is cancelled 1 day before 22:00 on the day of usage, which is before 22:00, Jun.1st. 20% of the order payment won't be refunded and will be kept by supplier. If an order is cancelled after that point of time, 80% will be non-refundable.

5.Booking Policy - Change & Cancellation Policy

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Change & Cancellation Policy

* Cancellation type: ☐ Anytime cancellation ☒ Cancellation in according to rules ☐ Non-refundable ☐ Custom rules

* Cancellation policies and fees:

	Cancellation Time (Local Time ⓘ)	Cancellation fee	
User Cancellation Date	Before day of use	Fees 20 %	+Add
User Cancellation Time ⓘ	1 day(s) 22:00		
Cancellations made 1 day(s) after 22:00 Before day of use		Fees 80 %	

2 Notice:
1.Fees will be subject to the cancellation rules at the time of booking
2.Fees will be calculated as a percentage of the booking cost. Please enter a whole number greater than or equal to 0. The total fee cannot exceed

2 Notice:

The preview of change & cancellation policy on Trip.com or Ctrip.com

Previous

Save and Submit for Review

Finally, press “Save and submit for Review” button to save the modifications and submit the product for review respectively.

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5.Booking Policy

Bottom Buttons

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Save

Save and Submit for Review

Submit



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STEP 4
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STEP 5
Booking Policy

1

Next: Save info of the given page and go to the next page

2

Previous: Go back one page

3

Save: Save info of the given page

4

Save and submit for review: Save info of the given page and submit all pages for review

5

Submit: submit info of the given page for review

5.Booking Policy

Two built-in shortcuts

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Product ID 52863371

Not Available for Sale

Offline

Product type: Tickets - Performance/Event Tickets

Product Name: The Lion King Show TicketStandard Ticket

Activity Verification: ● Incomplete ⓘ

Product Info

Price Inventory

Booking Policy

Personnel Information

According to the statistics, the more information users filled out when booking, the lower the conversion rate is. Please select carefully.

* Contact information: ☒ Contact mobile number ⓘ ☒ Email

* Traveler information required?: ☐ Traveler information not required (recommended) ☒ Only one traveler's information is required
☐ Information must be filled out for all travelers (please select carefully)

* Tourist information: ☐ No documents required ☐ ID required ☐ Valid documents required ☒ Custom dates

Basic information: Chinese/English name

Basic Information

☐ Chinese name ☒ English name ☐ English/Chinese name ☐ Country/Region ☐ Gender ☐ Date of birth

☐ ID expiration date ☐ ID issue date ☐ Traveler mobile no.

ID Type Multiple choice is considered as optional

☐ Mainland Chinese ID Card ☐ Passport ☐ Entry-Exit Permit for Hong Kong and Macau

☐ Taiwan Travel Permit for Mainland Residents ☐ Driver's license ☐ Mainland Travel Permit for Taiwan Residents

☐ Mainland Travel Permit for Hong Kong and Macau Residents ☐ Military Officer Certificate

Traveler information ⓘ

Booking Restrictions ⓘ

Validity Period ⓘ

How to Use ⓘ

Booking Processing ⓘ

key.v.api.module.dockInformation ⓘ

Change & Cancellation Policy ⓘ

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Navigation bar of Subheadings

- 1.It includes sub sections, like traveler info
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White :info not saved

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- 3.You can click a given subheading on the bar to go to the corresponding area instantly

Thanks